Supplyco
THE KERALA CIVIL SUPPLIES CORPORATION LIMITED
PB No:2030, Maveli Bhavan, Maveli Road, Gandhinagar

D.20.7477/2022   05/03/2022

URGENTLY REQUIRED

Organization	: Kerala State Civil Supplies Corporation Limited
Post	: **ERP PROJECT MANAGER**
Age	: Between 28-36 years
Mode of Appointment	: Contract for 1 year –Renewal of contract based On Performance evaluation.
Remuneration	: ₹ 60,000/- per month with a fixed annual Increment of ₹.2000/-
Qualification	: M Tech/B Tech/BE or equivalent in Computer Science & Engineering/IT/Electronics & Electrical Communications with First Class/Division

OR

MCA/MSc in Computer Science with First Class/ Division

(From a reputed University/Institute with Minimum 60% marks)

Mandatory Experience : 1. Minimum 1 years IT experience(for MTech) and 2 years(for MCA/MSc) & 2 years for (BE/BTech) in IT project management including project planning, work assignment, delivery, client interaction, trouble shooting, managing project operational parameters and people Management for minimum 20 members Team.

2. One year experience in ERP Management.

Domain Knowledge : Finance, Bills Management, Payroll, Purchase, Fixed assets, Insurance, Showroom sales, Taxations, Shares, File management, Budget, HR & Payroll management.

Desirable Experience

1. Demonstrated ability to manage multiple concurrent project developments.
2. Prior experience in Design and deploy new workflows, applications and enhancements to existing systems & Design and production applications/ software. (Development and implementation of ERP solutions, CRM, PDM interoperability and BI platforms will get higher preference.)
3. Proven experience in collaborating with executive and business unit leaders to assess near and long-term information need.
4. Experience in planning and implementing changes to support growth of Supplyco operations, continuous improvement, and implementation of ERP applications, develop user applications and BI capabilities and ensure alignment with accounting requirements and standards.
5. Proven experience of Agile/DevOps, methodology, release management, Test Driven environment and continuous integration.
6. Excellent communication skills in English and Malayalam.
7. Contribute in all phases of the software development life cycle.-Requirement gathering, design, development, testing and implementation.
8. Any working experience at client places and for handling implementation especially in Government Undertakings/ Autonomous institutions/PSUs.
9. Experience in documenting the system architecture, design and layout including protocols and standards used as well as configuration.
10. Must have computer skills and be proficient in Microsoft office products, including MS project and MS visio.
11. Establish and maintain co-operative relationships with co-workers, representatives of other county departments.
12. Ability to work under high pressure circumstances.

13. Local, Analytical, Problem Solving and decision making skills.
14. Ability to interact with all levels of staffing from a planning or support perspective.

Duties & Responsibilities

Co-ordination & Improvement of projects such as ERP, e-Office, Paddy Portal, Computer system management, Supplyco website, Vehicle Location Tracking System, CCTV installation in NFSA godowns, Land record Linkage and Aadhar linking, Supplyco mobile app development, Supplyco OMS, DMS, Medisoft, OMS Medi softwares & any other duties assigned by the organisation from time to time in the field of operation of Supplyco.

Last date of receiving application   : On or before 31/03/2022, 5 pm

Interested candidates are requested to forward their resume in the given Format along with the self attested copies of certificates to prove age, qualification, experience, detailed Curriculum Vitae etc to the mail id **admnsupplyco@gmail.com**

Sd/-
Dr SANJEEB PATJOSHI, IPS
Chairman & Managing Director

Personal Information of Candidate

Name (BLOCK LETTERS)   : Mr/Ms/Mrs…………………………………………………............

Date of Birth   :   ……………………………………………....

Age   :   ………………………… (As on 30.11.2021)

Sex: Male/female   Marital Status: Single/Married

Religion……………………………   Caste……………………………………………

Postal Address (Present…………………………………………………………….………………………………

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Phone No. (With Area code)……………………………… ……. Mobile No………………………………………………
E-mail address   …………………………………………………………………….……………………

A. Educational qualification: Please list chronologically all your educational qualifications
     from +2/Pre-Degree onwards (Attach copies of certificates)

Sl No.	Name of Exam Passed	Name of Institution	Board/ University(with state)	Year of Passing	Main Subject	Total marks/ Total grade point	%of marks/ grade point obtained
1							
2							
3							
4							

B. Experience

Declaration
          I hereby declare that the above information provided by me is accurate and true to the best of my knowledge and belief. I have carefully read all the instructions in the application form and hereby agree to abide by the decision of the Supplyco authorities on all matters regarding the selection to the post of ERP PROJECT MANAGER on contract.

Date:
Place: Signature: