

QUALITY ASSURANCE DIVISION

QA1-40544/19

Dated:12.10.20

SL. NO	Name	Designation	Seat No	Subject dealt with	Official Phone No/Email ID
1	Sheena Sebastian	Assistant Manager(QA)	M(QA)I/C	Supervision of the section's works.Technical guidance to the QA officers in the field.Technical support in Quality related matters to the management and also the additional charge of Manager Quality Assurance.	9497713560 <managerqa@supplyco mail.com>
2	Hajara.M.U.	SA-I	QA-1	All Establishment matters of division staff and JM(QA)s on contract basis,Bio-Metric Attendance & Leave,NLC/LC,Telephone&Mobile Bills,Actions as per CFRD Positive test results,CFRD Payment,ConstituteAppellate Committee,Convening Quality Committee & QA officers meeting,Actions in connections with damaged stocks,Purchase of wooden crates,GST,Budget,FSSAI Licence,Audit reply, Dis infestation & Rodent control works,Packing Registration.	Nil <managerqa@supplyco mail.com>
3	Manoj.V.K	SA-II	QA-2	Appellate committee-Appeal Petition from suppliers,LA ,Right of Information,Purchase and supply of fumigation tablets,TA Bills of AM/JM QAs and NFSA JM(QA)s,Determine the specification of food items,Quality check of	Nil <managerqa@supplycomail.com>

				Polythene cover and carry bags,Quality analysis of CMR rice from VO,Nafed godown inspection,Quality complaints from suppliers,QA Lab Unit/Factory inspection-Appointment of JM(QA)s,NFSA quality issues-cleaning of food grains.	
4	Ananthu.P Chandran	JM (QA)Contr act	NA	Super Inspection of samples at Head Office and other QA works as assigned from time to time.Now working as Junior Manager QA at Supplyco Depot Kottayam in working arrangement	<nfsajmhotea@supplycomail.com> 9447012044
5	Reetha Sheffy.M. A.	Typist- cum- ASM (Daily Wage)	NA	All typing works of division and other divisions(as per request) and other supports to section.	Nil

Sd/-
Manager(QA)I/C